



REPUBLIC OF BULGARIA

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SF INFORMATION

of an operator */name of the operator/*

ACCORDING TO COMMISSION IMPLEMENTING REGULATION (EU)2017/2177



Common model for service facilities

Chapter No	Heading	Implementation guide	Suggested text
	Version control	All previous versions of this information should be identified, together with a short description of the changes.	
	Table of contents	Content of the chapters and items of the document.	
1. General information			
1.1	Introduction	- Explain the purpose of this document <i>Identify the SF name and type according to Directive 2012/34, Annex II</i> <i>Other technical facility</i> - Give a brief presentation of the SF. - State where the document is published	[SF name] produced this SF document as required by EC Implementing Regulation 2017/2177. [SF name] is a (choose one or more categories from a) to i) from Directive 2012/34 Annex II) [SF name] is a company dedicated to ... (give a brief presentation of the SF) This SF document is published at www.xxxxxx.xx
1.2	Service Facility operator	- Name, address and contact details of all SF operators (b) - If the SF is operated by more than one operator or where rail-related services are provided by more than one operator, an indication shall be given as to whether separate requests for access to the facilities and for those services need to be submitted (g)*	



1.3	Validity period and updating process	• State the dates of the period of validity of the SF document • Describe how the SF document is updated	<i>Examples:</i> • <i>This document is updated annually during the publishing of the Network Statement, besides the changes of its content do not require any extra updates</i> • <i>This document is updated yearly at the time of the Network Statement publication, unless changes in its content require extraordinary updates</i> • <i>This document is updated when necessary</i>
2. Services			
2.X	Name of service	• Description of all rail-related services, which are supplied in the SF, and their type (basic, additional or ancillary) (d). See also Annex II of Directive 2012/34/EU • <i>Alternatively, publish a link to a website which provides all relevant information</i> • X refers to the number of provided services	
3. Description of the Service Facility			



3.1	List of all installations	Where relevant, the list of all installations in which rail-related services are supplied (a) [Note: If it is possible to integrate all information of the subchapters of 3 3.X into a single table inside in 3.1 (each line corresponding to an installation and the different columns referring to 'Location', 'Opening hours', 'Technical characteristics' and 'Planned changes in technical characteristics'), then the inclusion of subchapters 3 3.X shall not be necessary]	In the case of a SF with just one installation: - This SF consists of only one installation. In the case of highly complex SFs that have already published information for their SFs meeting the requirements of IR 2017/2177: - The list of installations is published at www.xxxxxxxxxxxx - The description of these installations is published at www.xxxxxxxxxxxx [in this case chapters 3.2 to 3.X may be omitted]
3.X	Name of installation X	- X is a placeholder, so the chapters per installation can be numbered in a consistent way. - If the SF has only one installation, the chapter numbering will end with 3.2.4. If the SF has two installations, the chapter numbering will end with 3.3.4.	
3.X.1	Location	Installation location	Examples: - GPS coordinates of the installation - How to find the installation - Road access - Location of the connection to the main railway infrastructure, including where relevant the name of the connecting railway station
3.X.2	Opening hours	Working time of the installation	Examples: - Opening hours - Monday - Friday - Saturday - Sunday - Working time of the installation - Holiday opening hours - Festive period, bank holidays (a) - Opening hours - Monday - Friday - Saturday - Sunday - Working time of the installation - Holiday opening hours



3.X.3	Technical characteristics	Where relevant, a description of the technical characteristics of the installation	Examples: - Technical parameters - Private branch line: Number and length of tracks (TEN-T parameters) - Sidings: Number and length of tracks (TEN-T parameters) - Shunting and marshalling tracks: Number and length of tracks (TEN-T parameters) - Technical equipment for loading and unloading: Equipment (cranes, ramps, stackers....) - Technical equipment for washing - Technical equipment for maintenance - Storage area (sq.m.)
3.X.4	Planned changes in technical characteristics	Information on changes in technical characteristics and temporary capacity restrictions of the service facility, which could have a major impact on the service facility's operation, including planned works;	Examples: - Details of indicative investments - List of projects - Location - Nature of project - Start/End date of the works



4. Charges			
4.1	Information on charges	Information on charges for getting access to SFs and charges for the use of each rail-related service supplied therein (m)	
4.2	Information on discounts *	Information on principles of discount schemes offered to applicants, while respecting commercial confidentiality requirements (n)*	
5. Access Conditions			
5.1	Legal requirements	- Information stating whether a contract, certificates or insurance are necessary - Model access contracts and general terms and conditions (at least in the case of SFs operated and rail-related services provided by operators under the direct or indirect control of a controlling entity) (i)*	
5.2	Technical conditions	Where relevant, description of technical conditions to be satisfied by the rolling stock entering the SF	Examples: - Rolling stock type - Maximum train length, gauge, weight
5.3	Self-supply of rail-related services*	Information on the possibility for self-supply of rail-related services and conditions applying thereto (e)*	
5.4	IT system	Where relevant, information on the terms of use of the operator's IT systems, if applicants are required to use such systems, and the rules concerning the protection of sensitive and commercial data;	
6. Capacity Allocation			



6.1	Requests for access or services*	- Information on procedures for requesting access to the SF or services supplied in the SF, or both, including deadlines for submitting requests, and time limits for handling those requests (f)* and (Article 8)* - In SFs operated by more than one operator or where rail-related services are provided by more than one operator, an indication shall be given as to whether separate requests for access to the facilities and for those services need to be submitted (g)* - Information on the minimum content and format of a request for access to the SF and rail-related services or a template for such a request (h)*	
6.2	Response to the requests	- Description of the response to requests (Article 9)* - A description of the coordination procedure and regulatory measures referred to in Article 10 and priority criteria referred to in Article 11 (k)	
6.3	Information on the available capacity and temporary capacity restrictions	Information on the temporary capacity restrictions of the SF, which could have a major impact on the SF's operation, including planned works (l)*	

Filling in instructions:

The columns of the Template relevant to the respective SF shall be filled in as follows:

1. The SE NRIC logo on the cover page should be replaced by the logo of the SF operator. The word "Template" to be deleted.
2. The wording "Annex 19 B to the Network Statement of the railway network of SE NRIC" to be deleted everywhere.
3. The Column "Implementation guide" provides instructions on filling in of the information, which is put in the following column "Suggested text". After filling in of the template the explanatory text in the column "Implementation guide" to be deleted.
4. The column "Suggested text" to be renamed as "SF information" and the information according to the Implementation Guide to be filled in.



5. The submitted information should not include any uncertain or inaccurate information, such as: web page www.xxxxxxx, 3X1, 2X, this document is updated yearly at XX of XXXXX, unlessetc.)
6. Information on the access conditions to be satisfied by the applicant is provided in item 5.
7. Information on the manner of submission of request is provided in item 6.1.
8. The priority criteria upon receipt of requests, which are in conflict as well as the way of the answer by the SF Operator about the acceptance and rejection of the request is provided in item 6.2.
9. Information on forthcoming changes of the SF technical characteristics and planned temporary restrictions of the service is provided in item 6.3.

When the template is filled in accurately, it should be published at the web page of the SF operator and a link to be sent to e-mails a_hristov@rail-infra.bg and b_georgiev@rail-infra.bg, which will be published by SE NRIC in an Annex to the Network Statement. The operators not having a website should provide the filled in template ready for publishing (in electronic format: text format “.doc”)